



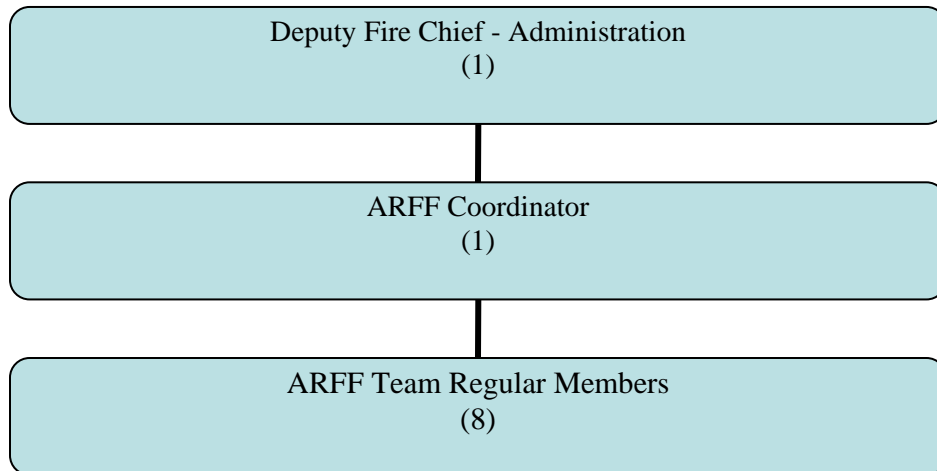
PURPOSE

To provide policy on the Rogers Fire Department’s Aircraft Rescue and Firefighting Team (ARFF) including its purpose, membership, and responsibilities.

POLICY

The ARFF team is comprised of regular members of the Rogers Fire Department who are specially trained for aircraft emergencies. The organization shall be formally comprised of 9 paid members.

The organizational chart for the team:



The ARFF team is not required to have monthly meetings, but is required to have two meetings each year in the month of January and July for coordination and training purposes. Because ARFF team members receive an extra stipend for their knowledge, these meetings are not eligible for overtime calculation. The ARFF team is required to maintain a constant state of readiness and knowledge about the workings of the Rogers Municipal Airport and the associated aircraft that are based at the facility. A member may only miss one meeting each year due to extenuating circumstances. Approval for absences requires the approval of the ARFF coordinator and Fire Chief.

Membership

All members of the ARFF team shall be selected by a committee including representatives from Command Staff and the ARFF coordinator. This process shall be developed by the Fire Chief and include a formal application process. To be eligible for ARFF team membership, a



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firefighter must complete FAA accredited ARFF training and be stationed at Fire Station 3. Membership in the ARFF team can be revoked for any member based on participation, unrelated disciplinary action, or deficiency in skill. To revoke membership requires the approval of the ARFF Coordinator and Command Staff.

Operations

Station 3 shall serve as the day-to-day home of the ARFF team. Members assigned to this fire station shall be part of the team whenever possible. It shall be required for at least one ARFF team member to be assigned to Fire Station 3 each shift. Any member working at this fire station as overtime, trade time, or other staffing situation must understand the importance and responsibility of the assignment. It shall be the responsibility of the company officer assigned to Station 3 to ensure skills and equipment are maintained and tested at regular intervals.

Skill Proficiency

Members of the ARFF team shall demonstrate skills in aircraft emergencies through a drill at the airport each year and through FAA required training. An airport awareness and proficiency exam shall occur annually and be documented in the training folders of each ARFF team member.